



NATIONAL YOUTH SERVICE CORPS
DIRECTORATE HEAD QUARTERS, ABUJA

INVITATION TO TENDER FOR THE PRODUCTION AND SUPPLY OF NYSC KIT ITEMS
FOR 2025 BATCH "A, B & C" PROSPECTIVE CORPS MEMBERS

1. INTRODUCTION

In pursuance of its statutory responsibility and in compliance with the provisions of the Public Procurement Act (PPA) 2007, the National Youth Service Corps (NYSC) hereby invites competent and reliable contractors to submit bids for the Production and supply of Kit Items for the **2025 Batch "A, B & C" prospective Corps members.**

2. SCOPE OF WORKS AND THEIR RESPECTIVE LOTS:

SOUTH-SOUTH:
LOT 1: Production and Supply of Khaki Suits to Rivers State (SS).
LOT 2: Production and Supply of Khaki Suits to Edo State (SS).
LOT 3: Production and Supply of Khaki Suits to Akwa- Ibom State (SS).
LOT 4: Production and Supply of Khaki Suits to Delta State (SS).
LOT 5: Production and Supply of Khaki Suits to Cross River and Bayelsa States (SS).
LOT 6: Production and Supply of Jungle Boots to Bayelsa and Rivers States (SS).
LOT 7: Production and Supply of Jungle Boots to Akwa-Ibom and Cross River States (SS).
LOT 8: Production and Supply of Jungle Boots to Delta and Edo States (SS).
LOT 9: Production and Supply of White Canvas to Bayelsa and River States (SS).
LOT 10: Production and Supply of White Canvas to Akwa-Ibom and Cross River States (SS).
LOT 11: Production and Supply of White Canvas to Delta and Edo States (SS).
LOT 12: Production and Supply of Crested Vests to Akwa-Ibom, Bayelsa, Cross River, Delta, Edo and Rivers States (SS).
LOT 13: Production and Supply of NYSC Caps to Akwa-Ibom, Bayelsa, Cross River, Delta, Edo and Rivers States (SS).
LOT 14: Production and Supply of NYSC Belts to Akwa-Ibom, Bayelsa, Cross River, Delta, Edo and Rivers States (SS).
LOT 15: Production and Supply of Plain Vests to Akwa-Ibom, Bayelsa, Cross River, Delta, Edo and Rivers States (SS).
LOT 16: Production and Supply of NYSC P.E Short to Akwa-Ibom, Bayelsa, Cross River, Delta, Edo and Rivers States (SS).
LOT 17: Production and Supply of NYSC Stockings to Akwa-Ibom, Bayelsa and Cross River States (SS).
LOT 18: Production and Supply of NYSC Stockings to Delta, Edo and Rivers States (SS).
SOUTH-EAST:
LOT 19: Production and Supply of Khaki Suits to Anambra State (SE).

LOT 20: Production and Supply of Khaki Suits to Enugu State (SE).
LOT 21: Production and Supply of Khaki Suits to Abia State (SE).
LOT 22: Production and Supply of Khaki Suits to Ebonyi State (SE).
LOT 23: Production and Supply of Khaki Suits to Imo State (SE) .
LOT 24: Production and Supply of Jungle Boots to Anambra and Imo States (SE).
LOT 25: Production and Supply of Jungle Boots to Ebonyi, Abia and Enugu States (SE).
LOT 26: Production and Supply of White Canvas to Abia, Anambra and Imo States (SE).
LOT 27: Production and Supply of White Canvas to Ebonyi and Enugu States (SE).
LOT 28: Production and Supply of Crested Vests to Abia, Anambra, Ebonyi, Enugu and Imo States (SE).
LOT 29: Production and Supply of NYSC Belts to Abia, Anambra, Ebonyi, Enugu and Imo States (SE).
LOT 30: Production and Supply of Plain Vests to Abia, Anambra and Imo States (SE).
LOT 31: Production and Supply of Plain Vests to Ebonyi and EnuguStates (SE).
LOT 32: Production and Supply of NYSC P.E Short to Abia, Anambra, Ebonyi, Enugu and Imo States (SE).
LOT 33 Production and Supply of NYSC Stockings to Abia, Anambra, Ebonyi, Enugu and Imo States (SE).
SOUTH-WEST:
LOT 34: Production and Supply of Khaki Suits to Oyo State (SW).
LOT 35: Production and Supply of Khaki Suits to Lagos State (SW).
LOT 36: Production and Supply of Khaki Suits to Ekiti State (SW).
LOT 37: Production and Supply of Khaki Suits to Osun State (SW).
LOT 38: Production and Supply of Khaki Suits to Ondo State (SW).
LOT 39: Production and Supply of Khaki Suits to Ogun State (SW).
LOT 40: Production and Supply of Jungle Boots to Lagos and Ogun States (SW).
LOT 41: Production and Supply of Jungle Boots to Osun and Oyo States (SW).
LOT 42: Production and Supply of Jungle Boots to Ekiti and Ondo States (SW).
LOT 43: Production and Supply of White Canvas to Lagos, Ogun and Oyo States (SW).
LOT 44: Production and Supply of White Canvas to Osun, Ondo and Ekiti States (SW).
LOT 45: Production and Supply of Crested Vests to Ekiti, Ogun, Oyo, Osun, Ondo and Lagos States (SW).
LOT 46: Production and Supply of NYSC Belts to Ekiti, Ogun, Oyo, Osun, Ondo and Lagos States (SW).
LOT 47: Production and Supply of Plain Vests to Ekiti, Ogun, Oyo, Osun, Ondo and Lagos States (SW).
LOT 48: Production and Supply of NYSC P.E Short to Ogun, Oyo and Lagos States (SW).
LOT 49: Production and Supply of NYSC P.E Short to Ekiti, Osun and Ondo States (SW).
LOT 50:Production and Supply of NYSC Stockings to Ekiti, Ogun and Oyo States (SW).
LOT 51:Production and Supply of NYSC Stockings to Osun, Ondo and Lagos States (SW).
NORTH-CENTRAL:
LOT 52: Production and Supply of Khaki Suits to FCT (NC).
LOT 53: Production and Supply of Khaki Suits to Nasarawa State (NC).
LOT 54: Production and Supply of Khaki Suits to Benue (NC).
LOT 55: Production and Supply of Khaki Suits to Plateau and Kogi States (NC).
LOT 56: Production and Supply of Khaki Suits to Kwara and Niger States (NC).
LOT 57: Production and Supply of Jungle Boots to FCT,Nasarawa and Niger States (NC).
LOT 58: Production and Supply of Jungle Boots to Benue and Plateau States (NC).

LOT 59: Production and Supply of Jungle Boots to Kogi and Kwara States (NC).
LOT 60: Production and Supply of White Canvas to FCT,Nasarawa and Niger States (NC).
LOT 61: Production and Supply of White Canvas to Benue and Plateau States (NC).
LOT 62: Production and Supply of White Canvas to Kogi and Kwara States (NC).
LOT 63: Production and Supply of Crested Vests to Benue, FCT, Niger, Nasarawa, Plateau, Kogi and Kwara States (NC).
LOT 64: Production and Supply of NYSC Caps to Benue, FCT, Niger, Nasarawa, Plateau, Kogi&Kwara States (NC).
LOT 65: Production and Supply of NYSC Belts to Benue, FCT, Niger, Nasarawa, Plateau, Kogi and Kwara States (NC).
LOT 66: Production and Supply of Plain Vests to FCT,Nasarawa and Niger States (NC).
LOT 67: Production and Supply of Plain Vests to Benue, Kogi, Kwara and Plateau States (NC).
LOT 68: Production and Supply of NYSC P.E Short to Benue, FCT, Niger, Nasarawa, Plateau, Kogi and Kwara States (NC).
LOT 69: Production and Supply of NYSC Stockings to Benue, FCT and Niger States (NC).
LOT 70: Production and Supply of NYSC Stockings to Nasarawa, Plateau, Kogi and Kwara States (NC).
NORTH-WEST:
LOT 71: Production and Supply of Khaki Suits to Kano State (NW).
LOT 72: Production and Supply of Khaki Suits to Jigawa State (NW).
LOT 73: Production and Supply of Khaki Suits to Sokoto State (NW).
LOT 74: Production and Supply of Khaki Suits to Zamfara State (NW).
LOT 75: Production and Supply of Khaki Suits to Kaduna State (NW).
LOT 76: Production and Supply of Khaki Suits to Katsina and Kebbi States (NW).
LOT 77: Production and Supply of Jungle Boots to Kano, Kaduna and Jigawa States (NW).
LOT 78: Production and Supply of Jungle Boots to Sokoto and Zamfara States (NW).
LOT 79: Production and Supply of Jungle Boots to Kebbi and Katsina States (NW).
LOT 80: Production and Supply of White Canvas to Kano, Kaduna and Jigawa States (NW).
LOT 81: Production and Supply of White Canvas to Sokoto and Zamfara States (NW) .
LOT 82: Production and Supply of White Canvas to Kebbi and Katsina States (NW) .
LOT 83: Production and Supply of Crested Vests to Kano, Kaduna, Katsina, Jigawa, Sokoto, Kebbi and Zamfara States (NW).
LOT 84: Production and Supply of NYSC Caps to Kano, Kaduna, Katsina, Jigawa, Sokoto, Kebbi and Zamfara States (NW).
LOT 85: Production and Supply of Plain Vests to Kano, Kaduna, Katsina, and Zamfara States (NW).
LOT 86: Production and Supply of Plain Vests to Jigawa, Sokoto and Kebbi States (NW).
LOT 87: Production and Supply of P.E Short to Kano, Kaduna, Katsina, Jigawa, Sokoto, Kebbi and Zamfara States (NW).
LOT 88: Production and Supply of NYSC Stockings to Kano, Kaduna and Katsina States (NW).
LOT 89: Production and Supply of NYSC Stockings to Jigawa, Sokoto, Kebbi and Zamfara States (NW).
NORTH-EAST:
LOT 90: Production and Supply of Khaki Suits to Taraba States (NE).
LOT 91: Production and Supply of Khaki Suits to Yobe State (NE).
LOT 92: Production and Supply of Khaki Suits to Bornu State (NE).
LOT 93: Production and Supply of Khaki Suits to Adamawa State (NE).
LOT 94: Production and Supply of Khaki Suits to Bauchi and Gombe State (NE).
LOT 95: Production and Supply of Jungle Boots to Adamawa, Gombe and Taraba States (NE).

LOT 96: Production and Supply of Jungle Boots to Borno, Bauchi and Yobe States (NE).
LOT 97: Production and Supply of White Canvas to Adamawa, Bauchi and Taraba States (NE).
LOT 98: Production and Supply of White Canvas to Borno, Gombe and Yobe States (NE).
LOT 99: Production and Supply of Crested Vests to Adamawa, Bauchi, Borno, Gombe, Yobe and Taraba States (NE).
LOT 100: Production and Supply of NYSC Caps to Adamawa, Bauchi, Borno, Gombe, Yobe and Taraba States (NE).
LOT 101: Production and Supply of Plain Vests to Adamawa, Bauchi and Borno States (NE).
LOT 102: Production and Supply of Plain Vests to Gombe, Yobe and Taraba States (NE).
LOT 103: Production and Supply of P.E Short to Adamawa, Bauchi and Borno States (NE).
LOT 104: Production and Supply of P.E Short to Gombe, Yobe and Taraba States (NE).
LOT 105: Production and Supply of NYSC Stockings to Adamawa, Bauchi and Borno States (NE).
LOT 106: Production and Supply of NYSC Stockings to Gombe, Yobe and Taraba States (NE).

3. ELIGIBILITY REQUIREMENTS:

- i. Evidence of Certificate of Incorporation issued by Corporate Affairs Commission (CAC) including Forms CAC2 and CAC7;
- ii. Evidence of Company's Income Tax Clearance Certificate for the last three (3) years (2021,2022,2023) valid till 31st December,2024, with Minimum Average Annual Turnover of **₦20 million**;
- iii. Evidence of Pension Clearance Certificate valid till 31st December, 2024 (this requirement is only applicable to bidders whose number of staff is 15 and above);
- iv. Evidence of Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2024 (this requirement is only applicable to bidders whose number of staff is 5 and above or the bidder's annual turnover is N50m and above);
- v. Evidence of Nigeria Social Insurance Trust Fund (NSITF) Clearance Certificate valid till 31stDecember, 2024;
- vi. Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31st December, 2024 or valid Certificate issued by BPP.
- vii. Sworn Affidavit disclosing whether or not any officer of the relevant committees of the National Youth Service Corps or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;
- viii. Evidence of Firm's current registration with the Nigerian Textiles Manufacturers' Association
- ix. Company's Audited Accounts for the last three (3) years 2021, 2022 & 2023;
- x. Reference letter from a reputable Commercial Bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed;
- xi. Company's profile including Curriculum Vitae of key staff to be deployed for the project, and copies of their Academic/Professional qualifications;
- xii. Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Valuation/Job Completion Certificates and Photographs;
- xiii. For Joint Venture/Partnership, Memorandum of Understanding (MoU) indicating Lead Partner should be provided (CAC, Tax Clearance Certificate, Pension Clearance Certificate, ITF Compliance Certificate, NSITF Clearance Certificate, IRR & Sworn Affidavit are compulsory for each JV partner);

Note: All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the firm.

4. COLLECTION OF TENDER DOCUMENTS:

Interested Companies are to collect the Standard Bidding Documents (SBD) from the **Tenders Board Secretariat, Room 308, Procurement Department, 3rd Floor, ICT Building, NYSC Directorate Headquarters, Yakubu Gowon House, Maitama, Abuja** between **11:00am and 4:00pm Mondays to Fridays** upon the presentation of evidence of payment of a non-refundable tender fee of **₦10,000.00 per Lot**, paid into NYSC's Treasury Single Account (TSA) through **Remita** with **GIFMIS** Code No: **1000012246**. Note that, Bidders are expected to first present the evidence of payment to NYSC cash office, 5th Floor, NYSC, NDHQ Maitama, Abuja and obtain the NYSC Receipt before proceeding to Procurement Department for collection of Tender document.

5. SUBMISSION OF TENDER DOCUMENTS:

Prospective bidders are to submit bid for each of the lot desired, two (2) hard copies each of the technical and financial bids with softcopy of financial bid only in MS Excel format, packaged separately in sealed envelopes and clearly marked as "Technical bid" or "Financial bid". Thereafter, put the two sealed envelopes together in a bigger sealed envelope addressed to:

**The Director-General,
National Youth Service Corps,
Yakubu Gowon House,
416 Tigris Crescent,**

Off Aguiyi Ironsi Street, Maitama, Abuja. And clearly marked the with the name of the project and the lot number

Furthermore, the reverse of each sealed envelope should bear the name and address of the bidder and drop in the designated tender box at the **Tenders Board Secretariat, Procurement Department, 3rd Floor, ICT Building, NYSC Directorate Headquarters, Yakubu Gowon House, Maitama, Abuja** not later than **11:00am Tuesday, 26th November, 2024**.

6. OPENING OF TECHNICAL BIDS

Only technical bids shall be opened immediately after the deadline for submission at **11:00am Tuesday, 26th November, 2024**, at the **Maj. Gen. Shuaibu Ibrahim Conference Hall, 6th Floor, NYSC NDHQ, Maitama, Abuja** in the presences of bidders and their representatives while the financial bids will be kept un-opened. Please, ensure that you sign the bid Submission Register at the 3rd floor ICT building as the Nigerian Youth Service Corps will not be held liable to misplaced or wrongly submitted bids.

7. GENERAL INFORMATION:

- a) Bids must be in English language and signed by an official authorised by the bidders;
- b) Bids submitted after the deadline for submission would be returned un-opened;
- c) All cost will be borne by the bidders;
- d) The Technical bids will be opened in the presence of Bidders or their representatives, CSOs in the area of Anti- Corruption and Transparency and Private Professional bodies;.

- e) Only pre-qualified bidders at technical evaluation will be invited at a later date for financial bids opening, while the financial bids of un-successful bidders will be returned un-opened;
- f) The National Youth Service Corps (NYSC) shall verify the authenticity of evidence submitted by bidders with the relevant authorities. Any company found to have submitted forged documents would be handed over to the relevant agencies for further investigation.
- g) The National Youth Service Corps is not bound to pre-qualify any bidder and reserves the right to annual the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act, 2007.

8. DISCLAIMER:

- Nothing in this advert shall be construed to be a commitment by the National Youth Service Corps, nor shall it entitle responding Company to seek any indemnity from the NYSC by virtue of such Company having responded to this advertisement;
- The NYSC will not be responsible for any cost or expenses incurred by any interested Party (ies) in connection with any response to this invitation and or in the preparation or submission in response to an inquiry;

**Signed:
Management**